



VILLAGE OF  
LONG GROVE

**SOLICITATION PERMIT APPLICATION**

**Note: All information must be completed - Please print or type**

**PERSONAL DATA**

Date of Application \_\_\_\_\_

Name: \_\_\_\_\_  
(Last) (First) (Middle)

Home address: \_\_\_\_\_ City, State \_\_\_\_\_ Zip Code \_\_\_\_\_

Years Residing: \_\_\_\_\_ If less than three years, past address \_\_\_\_\_

Phone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Sex: M F Height: \_\_\_\_\_ft. \_\_\_\_\_in. Weight \_\_\_\_\_ Eye Color: \_\_\_\_\_ Hair Color: \_\_\_\_\_

Vehicle to be Used: Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_

License Plate No. \_\_\_\_\_ Driver's License No. \_\_\_\_\_  
(photocopy of driver's license required)

**COMPANY REPRESENTED**

Company Name \_\_\_\_\_

Address \_\_\_\_\_ City, State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Supervisor \_\_\_\_\_

Purpose of the solicitation (cash, subscriptions, prizes, ads, sales, etc.) \_\_\_\_\_

Dates on which solicitation is to be conducted: From \_\_\_\_\_ To \_\_\_\_\_ (good for 7 days)

**ADDITIONAL INFORMATION**

Have you ever been issued a solicitation permit in the past? Yes No

If yes, date of most recent application: \_\_\_\_\_

Has there been any prior revocation of a solicitation certificate in this municipality or any other municipality: Yes No

If yes, describe grounds for revocation and date of revocation: \_\_\_\_\_

Has there been any prior violation of any local, state or federal solicitation regulation? \_\_\_\_\_

Will solicitation be conducted in the public right of way? \_\_\_\_\_ Door to door? \_\_\_\_\_  
(if public right away, please attach copy of certificate of insurance, per Ordinance 2003-O-16 3-3-8).

**CONDITIONS**

The applicant hereby acknowledges and agrees that:

- (a) the statements contained in this application are true and correct;
- (b) the applicant has read, understands, and will not violate any of the ordinances of the Village of Long Grove, or the laws of the State of Illinois or of the United States of America, in the conduct of solicitation within the Village, including without limitation the conditions of soliciting specified in the Chapter 3, Title 3 of the Long Grove Village Code ("**Solicitation Regulations**");
- (c) pursuant to Section 3-3-5 of the Solicitation Regulations, the certificate of registration issued pursuant to this Application may be revoked; and
- (d) pursuant to Village of Long Grove Ordinance 2003-O-16, application will be denied if applicant has been convicted of a felony under the laws of the State of Illinois, any other state, or the United States; and
- (e) pursuant to Section 3-3-3(F) of the Solicitation Regulations, if any information provided in this application changes or becomes incomplete or inapplicable for any reason following submission of this application or during the term of any license issued pursuant to this application, the applicant shall promptly notify the Village Manager in writing of the new or corrected information.
- (f) the applicant agrees to meet with representative(s) of the Lake County Sheriff to review the soliciting rules and procedures for the Village of Long Grove prior to receiving the solicitation certificate.

**INDEMNIFICATION AND LIABILITY AGREEMENT**

The undersigned shall, and hereby agrees to, waive any and all claims against the Village of Long Grove and to indemnify, save, and keep harmless the Village from any and all loss, cost, damage, expense, or liability of any kind whatsoever arising out of, resulting from, or relating to the issuance of a certificate of registration by the Village to the undersigned relating to the solicitation activities conducted pursuant to such a certificate, including without limitation acts and omissions of the undersigned's employees, agents, officers, subcontractors, and independent contractors arising out of, resulting from, or relating to the solicitation activities conducted pursuant to such certificate.

The undersigned further agrees that it shall be solely liable for any and all fines and civil penalties that are imposed by any governmental or quasi-governmental agency or body arising out of, resulting from, or relating to the solicitation activities conducted pursuant to a certificate issued by the Village to the undersigned, including without limitation acts and omissions of such undersigned's employees, agents, officers, subcontractors, and independent contractors that arise out of, result from, or relate to the solicitation activities conducted pursuant to such license.

**AUTHORIZATION**

I hereby authorize any person to disclose, and the Village of Long Grove to investigate all information provided in this application.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\*\*\*\*\*

**OFFICE USE ONLY**

Certificate Number: \_\_\_\_\_

Date Issued: \_\_\_\_\_

Background Check \_\_\_\_\_

Copy of Driver's License \_\_\_\_\_

Certificate of Registration Approved by: \_\_\_\_\_