

BUILDING PERMIT APPLICATION



Check project type(s):

- Demolition, Principal Building
- Demolition, Accessory Structure(s)
of structures _____
- Demolition, Driveway
- Demolition, In-Ground Swimming Pool
- Demolition, Other: _____

Demolition Value: \$ _____

Project Address: _____
Subdivision: _____
Lot #: _____ **PIN #:** _____

Residential Commercial
 Septic County Sewer Community Septic
 Private Well County/Community Water

Property Owner(s) Name(s): _____

Address: _____
City, State, Zip: _____
Phone #: _____
Cell /Alternate Phone #: _____
E-mail address: _____

Same as Owner Building is currently vacant

Resident(s) Name(s): _____
 (for Commercial property, list Business Name and Business Owner's Name here)

Address: _____
City, State, Zip: _____
Phone #: _____
Cell /Alternate Phone #: _____

Notes:

FOR OFFICE USE ONLY DATE/STAMP

Fees list HOA?

Residential Commercial

App fee: 50.00

Plan Exam:

Res: per trade reviewed, 75/25
 _____ trades; \$75 + _____ = _____

Non-Res: per trade reviewed, 100/50
 _____ trades; \$100 + _____ = _____

Gen Permit:

Demo, princ res 500.00

Demo, princ com 500.00

Demo, ea acc res (110.00 ea)
 _____ # of acc x \$110.00= _____

Demo, ea acc com (145.00 ea)
 _____ # of acc x \$145.00= _____

Add'l Insp _____

Other _____

Engineering I _____

Engineering II _____

Total Gen: _____

- Amt Paid Gen _____

Bal Gen: _____

Dep I _____

Dep I _____

Total Dep I: _____

Dep II _____

- Amt Paid Dep II _____

Bal Dep II: _____

Dep III _____

Dep III _____

Total Dep III: _____

INITIALS & DATE

As property owner or agent for the owner, I hereby attest that all information provided in support of the requested permit is true and accurate. I acknowledge that all work must be performed in accordance with the Codes adopted by the Village of Long Grove and shall be consistent with the Village-approved plans. **As the property owner's agent,** I hereby certify that the proposed work is authorized by the owner and that I have been authorized by the owner to submit this permit application.

Circle: **Owner** **Occupant**

_____ **Property Owner's (or Owner's Agent's) Signature** _____ **Printed Name** _____ **Contractor** _____ **Other**

VILLAGE OF LONG GROVE BUILDING PERMIT APPLICATION
CONTRACTOR LIST

FOR OFFICE USE ONLY
RFD
NAME
PROJECT

Please list all contractors for your proposed project.

General Contractor Company Name: _____	
Address: _____ City, State, Zip: _____	
Office Phone #: _____ Fax #: _____	
Contact Person Name: _____ Cell Phone #: _____	
Email Address: _____	

Demolition Debris Haluer Name: _____	
Address: _____ City, State, Zip: _____	
Office Phone #: _____ Fax #: _____	
Contact Person Name: _____ Cell Phone #: _____	

<input type="checkbox"/> <i>None</i>	
Other Contractor Company Name: _____	
This contractor is responsible for: _____	
Address: _____ City, State, Zip: _____	
Office Phone #: _____ Fax #: _____	
Contact Person Name: _____ Cell Phone #: _____	

Applicant's Checklist for Building Permit Application

The following items are required at the time of application submittal.
 Additional items may be requested upon plan review.
 Incomplete application packets will not be accepted.

Demolition of Principal Building	Demolition of Accessory Structure	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Building permit application , completed and signed by property owner.
<input checked="" type="checkbox"/> \$50	<input checked="" type="checkbox"/> \$50	Application fee , non-refundable (check payable to Village of Long Grove.) Actual permit fees, including engineering review of excavation disturbance, if required, will be calculated upon plan review and payable at time of permit issuance. For a schedule of fees, refer to Village Building and Zoning Code, Title 12: Fees and Costs.
<input checked="" type="checkbox"/> \$1500	<input checked="" type="checkbox"/> \$1500	Security deposit , refundable (separate check.)
<input checked="" type="checkbox"/> 3 sets	<input checked="" type="checkbox"/> 3 sets	Current Plat of Survey clearly indicating all structures proposed for demolition.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Document(s) indicating: (1) where the debris is being hauled to, (2) water well is capped off, (3) septic system is abandoned, (4) all utilities have been shut off.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	There is a required 120-day waiting period between the filing of a completed demolition permit application and the demolition permit issuance. A waiver of this waiting period may be requested in the form of a letter addressed to the Village Board of Trustees.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Landscaping plan for restoration of demolition site. (Landscaping must be completed within 60 days of the demolition of a principal building.)



A separate Tree Removal Permit is required if any tree removal is proposed in conjunction with this project.



Call J.U.L.I.E. to locate underground utilities before you dig. Call 811 or 1-800-892-0123 or visit illinois1call.com to place an E-Request online.



Please contact your H.O.A. for compliance with subdivision covenants and restrictions.